



## COVID-19 RESPONSE PLAN: UPDATE 4

23 March 2020

On Saturday, the Government announced a new alert system for COVID-19. This has given some clarity around when to evoke certain protocols based on the present situation. As a nation, New Zealand is currently at a Level 2 status (the system is made up of 4 levels). Level 2 is where COVID-19 is contained, but the risks are growing because we have more cases. At Level 2, the Government has asked to limit contact, especially those who are vulnerable, and to work differently, if we can.

In line with this advice, Delta sent out a broadcast text message and an All Delta staff email yesterday afternoon. The purpose of this was to advise staff who fit the Ministry of Health's 'vulnerable profile' for COVID-19, to contact Matt Sadgrove and ensure work arrangements are made prior to the commencement of work this week - as these individuals need to work from home or self-isolate. The criteria for this includes:

- Staff aged 70 years or over,
- are immune compromised, or
- have a serious underlying health condition (including, heart disease, lung disease, or diabetes).

If you meet this criteria, and have not yet identified yourself to Matt Sadgrove, please do so immediately. All other staff who do not fit this criteria will be required to report for work as normal. However, more information will be provided in the coming days on how we manage our work arrangements for the next coming weeks.

I understand that the current situation has caused uncertainty and some anxiousness for many of our staff. We have information available on our [ThinkTank](#) and [website](#), for coping measures and advice about working from home. If you require further assistance, our EAP services are available to all staff and their family on 0800 327 669.

Please continue to remain safe and take precautionary measures. Updates will be provided as the situation develops.

Regards

A handwritten signature in black ink, appearing to read 'Mike Costelloe', written in a cursive style.

**Mike Costelloe**  
Chief Executive Officer  
027 463 0520