

COVID-19



Alert Level 3 - Safe Working Protocols For Field Work

Approved: 21 April 2020



BUBBLE WORKING

Whether you are working **on your own** or within a **crew**, this is your **work bubble** for the duration of the COVID-19 alert level system. For example:



- All Field staff will be assigned to a work bubble.
- Some existing work bubbles may need to be altered for Level 3.

 **EVERYONE HOME SAFE.
EVERY DAY.**

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BUBBLE WORKING

Stay separate from other bubbles - **Don't Pop Your Bubble!**



Tips for Work Bubbles:

- Keep the numbers small
- Keep 2 (or more) metres away from people outside your work bubble
- Don't work outside of your work bubble
- Try to keep a safe distance from others within your work bubble
- Keep washing your hands and use hand sanitiser where available
- Don't share items (such as food, drinks, utensils)

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- Once assigned you must stay in your work bubble.
- You must also stay in your family bubble in accordance with the Government criteria.

EVERYONE HOME SAFE.
EVERY DAY.

BEFORE STARTING WORK

- ▶ Only travel inter-regional for approved essential work.
- ▶ Have a clear plan for the day and the work you are about to complete.
- ▶ Ensure all the people you will be working with are from your work bubble.
- ▶ Check that all people in your work bubble are feeling well and they or other members of their family bubble are not showing any COVID-19 symptoms.
- ▶ Ensure you record all of your movements in the Contract Tracing Register/App.
- ▶ Minimise your time in Delta Depots/Offices and Stores, and avoid large gatherings.
- ▶ Where possible travel to the worksite directly from your home, and do not share personal vehicles with others outside of your work or family bubbles.
- ▶ If you have to travel in Delta Vehicles with others, make sure they are in your work bubble.
- ▶ If Delta Plant has been used by other work bubbles, ensure it has been appropriately cleaned before you use it.
- ▶ Make sure you take with you all necessary Pandemic PPE that maybe required (eg face masks, gloves, disposable overalls, booties).
- ▶ Complete a site tailgate.

DURING WORK

- ▶ Make sure your worksite is secure and only has the required members from your work bubble.
- ▶ Undertake all work in such a way as to reduce any possible contact with others in your work bubble.
- ▶ Maintain at least 1 metre distance from others in your work bubble at all times.
- ▶ If 1 metre distancing is not possible, wear appropriate additional PPE:
 - **Non-Live Work** – Pandemic PPE is to be used (Normal overalls can be used in place of disposable overalls if they are clean and laundered daily)
 - **Live Work and where 2 persons in an EWP Bucket** – Arc Rated Face Shields must be worn
- ▶ If entering Customers premises follow Delta's Site Visit BCP – COVID-19 protocol.
- ▶ Maintain at least a 2 metre distance from members of the public and any other work crews or site visitors.

FINISHING WORK

- ▶ Ensure the site is left in a clean and safe state.
- ▶ All waste and disposable PPE must be removed from the site and securely disposed of.
- ▶ Complete the Tailgate and enter relevant details in the Contact Tracing Register/App.
- ▶ All plant and tools should be cleaned and sanitised at the end of the working day.
- ▶ If you have to travel in Delta Vehicles with others, make sure they are in your work bubble.
- ▶ At the end of your working day travel directly to your home, and do not share personal vehicles with others outside of your work or family bubbles.
- ▶ When returning home follow the necessary hygiene measures, this includes washing all work clothing, leaving footwear outside, and showering before touching anything in your family bubble.

ADDITIONAL INFORMATION

- ▶ For further guidance please refer to the COVID-19 “Staying Safe on Site” document

Staying Safe on Site
COVID-19 Alert Level 3 Protocols

COVID-19: *Staying Safe on Site* outlines the best practices that construction sites will maintain in order to keep workers, and all those affected by the work, safe and healthy as soon as non-essential work resumes under COVID-19 Alert Level 3.

The goals of this document are to:

- Keep workers and the wider community healthy and safe by preventing the spread of COVID-19
- Apply relevant guidance from the Ministry of Health and other Government agencies to the construction environment
- Encourage a safe and respectful work environment and good communication between all stakeholders

Our commitment as an industry:

- We are committed to working alongside Government to prevent the spread of COVID-19.
- As an industry, we are united against COVID-19 and will do our utmost to protect our workers, the wider community and New Zealand.
- We know that we're in this together – this means trusting those we work with will keep us safe and that we'll do the same for them.
- We recognise that we must work together to ensure the health, safety and wellbeing of everyone in the supply chain.

New Zealand's COVID-19 alert levels

New Zealand's 4-level COVID-19 alert system specifies public health and social measures to be taken against COVID-19. The alert system means people can see and plan for the kinds of restrictions we may be required to put in place. This includes escalating restrictions on human contact, travel and business operations.

For information on what COVID-19 is, what the symptoms are, and how it spreads, visit www.covid19.govt.nz