



COVID-19 RESPONSE PLAN: UPDATE 19

4 May 2020

Today marks Day 40 for those of us working from home – and although the work environment has been different, I appreciate the amount of output and how busy everyone has been over this time.

The Government will make its next announcement on our Alert Level status next Monday, 11 May. We will have more information on Delta's next steps, once this decision has been made. In the meantime, it's extremely important that we continue to stay in our family/work bubbles and keep two metres apart when out and about. If we continue to meet these requirements, we'll be able to move to reduced Levels quicker.

Please note, if you are feeling unwell or have any of the COVID-19 symptoms (coughing, fever, shortness of breath, sore throat, sneezing, or a runny nose), please stay at home. This outbreak began with a single case, and it's evident how rapidly it can spread - therefore always err on the side of caution. The health and safety of all our staff is paramount. If you have been sick, and thus taken time off work - please contact your manager before returning to work. You may be required to have medical clearance before you can return.

I hope everyone has an enjoyable and productive week. Please continue to stay safe, engage your brain, plan your activity, and focus on the task at hand.

Regards

A handwritten signature in black ink, appearing to read 'Mike Costelloe', written in a cursive style.

Mike Costelloe
Chief Executive Officer
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