



COVID-19 RESPONSE PLAN: UPDATE 11

6 April 2020

And just like that, we're into Week 2 of the lockdown. As the days push on, I find myself completing much more business-as-usual type work and getting into a good work routine. For those working from home, I hope you have started to find this good work flow, and I hope everyone is beginning to find some normality with our current situation.

In terms of a COVID-19 update, the government continues to urge people to stay home and help break the chain of transmission. Most New Zealanders seem to be taking this on board, with the exception of a few dickheads (am I allowed to say dickhead in a company update?) - who ruin it for everyone. Please ensure that we are doing our part to stay home, keep everyone safe and ensure the lockdown period is as short as possible.

A few general business points:

- For many of us, Microsoft Teams has rapidly become part of our day-to-day work lives. Most people would have figured out many of the basics by themselves, but Natasha Hamlin has now created some training material to help you with some tips and tricks. You can find this in the COVID-19 area under Training on our [website](#) or in [ThinkTank](#).
- Easter is fast approaching (Good Friday is this Friday!), and although I say this every year, I truly believe it has snuck up on us this year! I hope everyone is able to enjoy the holiday, and spend it with family (even if it has to be via video). Also, please note that payday will be a day later due to the holiday.
- If you have been assigned essential work tasks out in the community, please maintain safe work practices - bearing in mind the new requirements to keep your distance from the general public and your workmates.
- For those of us at home (working or not) please think about keeping active. The danger for us is that when we're at home, we probably move less. I don't know about the rest of you, but my old body needs to keep moving to stop it stiffening up. So, my challenge to you, is to move a little more this week.
- Also, it's important that we stay in touch during this time. Please do your best to maintain contact with your workmates and teams. If everyone makes a little bit of an effort, we can create some great support networks.

Please note that I and the wider leadership team really appreciate all the hard work everyone is putting in during this time. I know it's a strange time, but we'll get through it together. As always, more updates will continue to follow as more information becomes available and as the situation changes.

Regards

Mike Costelloe
Chief Executive Officer
027 463 0520