



COVID-19 RESPONSE PLAN: UPDATE 34

1 March 2021

With the most recent outbreak of community cases in Auckland over the weekend, the country has moved to Alert Level 2 and Auckland has moved to Alert Level 3. This change in Alert Level status will stay in place for 7 days from 6am yesterday (Sunday 28 February). Our team in Auckland have already received separate specific communication from their GM in relation to work procedures at Level 3.

For the rest of Delta, work will continue, but we need to abide by the rules outlined in our Level 2 work pack that was updated on 15 February – this is available on [ThinkTank](#) and the [Delta website](#). If you need help finding these documents, please contact your manager. Please note that the following are key for us:

- Delta offices are open.
- All staff, including vulnerable staff (Appendix 2), are expected to attend work - unless alternative arrangements have been approved by your GM. All precautionary measures should be undertaken.
- Metering & Field Operations field staff must operate within the 'Level 2 - Delta Site Visit BCP' (Appendix 3).
- All other field staff must operate within the 'Level 2 - Safe Working Protocol for Field Work' (Appendix 4).
- Office staff must operate within the 'Level 2 - Safe Working Protocol for Office Work' (Appendix 5).
- Delta lunchrooms will be open and staggered meal breaks are advisable.
- Keep 1-metre distance from workmates, when practicable. Keep 2-metres distance from strangers.
- Use of face masks on public transport are mandatory. Face masks in crowded areas are advised.
- Only essential inter-regional business travel is permitted, and must be approved by GM.
- External meetings are possible but use technology whenever you can.
- Contract cleaners will be on-site and will ensure common surfaces are regularly cleaned.
- All staff must track and trace their movements – the NZ COVID Tracer App makes this easy.
- All Government guidelines for Level 2 must be followed (Appendix 1).

Please note, if you have recently travelled to Auckland, including a transit stop from a different location, please let your manager know, as we must follow the guidelines available to us. All air travel for Delta business purposes will be considered on a case-by-case basis.

If you are feeling unwell, please stay home. If you have COVID-19 symptoms, including muscle aches and fatigue, please get a test. If you are well and not exhibiting symptoms, carry on under the Level 2 guidelines, however, please ensure vigilance and precaution is taken.

As a precautionary measure, we would like to refresh our list of vulnerable staff. If you believe you are in the vulnerable category for COVID-19 (reference Appendix 2 in the work pack), please speak to your manager in the first instance. Managers, can you please pass this information on to Matt Sadgrove once it's been brought to your attention.

The Pandemic Response Team will continue to monitor the situation to ensure we are well placed if a rapid move through the Alert Levels is needed. If you require any support, EAP services are always available to you and your family. Please remember to stay safe and keep calm. More information will be released as the situation develops. If you have any questions or concerns, please contact your manager in the first instance.

Regards

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