



## **COVID-19 RESPONSE PLAN: UPDATE 22**

12 May 2020

Yesterday, the Government announced that from 11:59pm on Wednesday 13 May, New Zealand will be in Alert Level 2. This is a tremendous result for our country, and shows that teamwork and determination really does pay off – so thank you all for playing your part.

Alert Level 2 means that our Delta offices can now open. From Thursday morning, we will look to manage a staggered start. What this means is, on Thursday and Friday our focus will be on setting up returning staff work spaces and preparing for the week ahead. This will allow time for everyone to organise themselves, without a chaotic rush back. Monday will be our first proper day in the office under Level 2.

Please note that during this time, we are still encouraging alternative ways of working. Therefore, staff who can continue to efficiently work from home, should discuss the option to do so with their direct manger, over the coming days. It makes sense to limit exposure in any way we can. Therefore, if people can remain productive but don't necessarily need to be in the office, we should be utilising these methods of work.

Please be mindful that although Level 2 is a great step in the right direction, we are still battling this pandemic. We need to continue to play it safe, and follow the proper protocols in place. Attached to this email is our revised Level 2 work pack. This contains version 2 of our Operational Recovery Plan, alongside our adjusted appendices. Please take the time to review this information and familiarise yourself with the changes.

The Government will re-assess their Level 2 stance in two weeks. Delta will review this pack again at that time. As always, updates will continue during all Alert Levels. If you have any questions, please speak to your direct manager, in the first instance.

Regards

**Mike Costelloe**  
Chief Executive Officer  
027 463 0520