



COVID-19 RESPONSE PLAN: UPDATE 24

20 May 2020

As we push through the week, I'm pleased to consistently see low (often zero) new cases of COVID-19 across the country. An extremely positive result as we continue in Level 2. Today, the Prime Minister will discuss reassessing Level 2 restrictions and what Level 1 will look like (when we are ready to move there). Our trajectory in the fight against COVID-19 is favourable, but vigilance is still key. This is something that is particularly important during the current pandemic, but also extremely relevant to our day to day lives.

Safety is paramount in our business. It is something we will not compromise on, and is at the forefront of our everyday decisions. As the current environment has changed, our workforce has adapted sensibly for the most part. However, there are a few recent incidents that could have been mitigated, if a bit more care and planning had taken place. Please remember to be mindful, engage your brain, and focus on the task at hand.

Also, winter is definitely upon us. Frosty mornings and early sunsets are telling signs that autumn is nearing an end. Please be careful on the roads - drive to the conditions and be prepared for sun strike and ice. If adverse weather conditions severely impact the ability to travel to work safely, staff need to contact their direct managers to discuss options. As in previous years - delayed start times, taking leave, being picked up, working from home or making up the time at a later date, are all possible alternatives.

Lastly, please note that Version 1.0 of the Contact Tracing Form on the ResponseAbility app will be archived later this week. Therefore please ensure you and your team are using Version 2.0 from now on.

Please continue to stay safe and be kind. Updates will continue as more information becomes available.

Regards

A handwritten signature in black ink, appearing to read 'Mike Costelloe', written in a cursive style.

Mike Costelloe
Chief Executive Officer
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