



## COVID-19 RESPONSE PLAN: UPDATE 20

6 May 2020

Midway through the week, work schedules are full, and some business as usual type work is beginning to creep back into our lives - a positive position to be in!

However, we must be mindful that we are not the only busy ones at the moment. There are many more vehicles on the road now, than there has been over the last 6 weeks. Many drivers have had a lengthy break from driving, and not everyone has switched over from lockdown mode. During this week alone, bad driving behaviour from others has resulted in our staff being involved in 3 serious vehicle incidents. We are fortunate that neither our staff nor the other drivers sustained serious injuries – however, prevention is key. Please be careful out there, and remember to be mindful of others on the road.

As we continue to prepare for COVID-19 specific measures, work is underway to add a contact tracing form to our ResponseAbility app. This will go live by the end of the week, and more information will be released soon on how it works and what is needed. There are a few key advantages to using a digital form rather than paper copies - these include, ease of storage and accessibility to information, assurance that all necessary fields have been completed, and collection of information is easy (as many of our people already use ResponseAbility every day). This will be our preferred way of contact tracing moving forward. We are aware that in some instances a paper copy may still be needed – however, this will only be necessary if access to the app or a suitable device is limited.

The Government is due to release more information on what Level 2 looks like, tomorrow. Once this information has been released, we will review our current measures for Level 2, and ensure they align with the new requirements. Please continue to stay safe and follow the Level 3 guidelines.

Regards

A handwritten signature in black ink, appearing to read 'Mike Costelloe', written in a cursive style.

**Mike Costelloe**  
Chief Executive Officer  
027 463 0520